



## R. Tucker Thompson Sail Training Trust - Trustee Role Description

### *Overview*

Our trustees play a vital role in making sure that the R. Tucker Thompson Sail Training Trust achieves its core purpose. Trustees oversee the overall management and administration of the charity. They also ensure that the R. Tucker Thompson Sail Training Trust has a clear strategy and that its work and goals are in line with its vision. Just as importantly, they support and challenge the executive team to enable the R. Tucker Thompson Sail Training Trust to grow and thrive, and through this, achieve our mission and vision.

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### **Mission and Vision**

Mission: Learning for Life through the Sea

Vision: By Northland, for Northland – empowering Northland youth to lead rewarding lives.

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### *Skills, knowledge, experience required for the role of Trustee:*

<b>Essential</b>	<b>Desirable</b>
A track record of success in a relevant area*	Previous community involvement
Good networking connections in the Northland region	Experience in Trust operations or Not-for-profit operations
Understanding of governance principles and responsibilities	Proven analytical skills and business skills
Understanding of issues facing youth, and in	Understanding of Maori culture and issues facing

particular, Northland youth	Maori youth in Northland
Risk and performance management	Experience in strategic planning and financial management

\*Relevant areas, in no particular order, include: Tall Ship operations, Tikanga Maori, Tourism, Business & Accounting, Sail Training, Youth Development

### *Duties*

Board members have a collective responsibility. Duties are to:

- Support and provide advice on the purpose, vision, strategy and goals of the organisation
- Approve operational strategies and policies, and monitor and evaluate their implementation
- Oversee financial plans and budgets and monitor and evaluate progress
- Ensure the effective and efficient administration of the organisation
- Ensure that key risks are being identified, monitored and controlled effectively
- Review and approve financial statements.
- Provide support for the CE in the exercise of their delegated authority and affairs
- Keep abreast of changes in the operating environment
- Contribute to regular reviews of the Trust's own governance. Attend Board meetings adequately prepared to contribute to discussions
- Use independent judgment, acting legally and in good faith to promote and protect the Trust's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of the Trusts objects, aims and reputation by applying their skills, expertise, knowledge and contacts.

### *Personal skills and qualities*

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission.
- Willingness to lead according to our values

### *Terms of appointment*

- Terms of office: Trustees are appointed for a 3-year term of office, renewable

- Agreement: Agree to act in accordance with the Trust's Charter and Trust Deed
- Volunteer: This is a voluntary position, but reasonable expenses are reimbursed
- Time commitment: Preparation and attendance at four Board meetings annually. Currently meetings are held in person in Opuā.